

BACKGROUND

The City of Ocala Police Department is seeking bids from qualified Vendors to provide durable and comfortable uniforms for our police officers. The Vendor must outfit 300 uniforms to our Community Policing Department.

SPECIFICATIONS

Items must match the specifications (or equivalent) below:

Covert Tactical Pant

1. 100% Polyester Ripstop (6.6 oz) with mechanical stretch.
2. Must include hemming.
3. Durable Water Repellent Coating.
4. Highly breathable performance to release moisture and heat fast.
5. Odor control technology stops growth of odor causing bacteria.
6. UPF 30.
7. 2 Front "L" pockets, 2 Rear Hip Pockets, 2 Side Cut-In Pockets with interior magazine pocket on L side and interior phone pocket on R side, 1 Rear Phone Pocket on L side.
8. 37" (REG) Inseam with 9.5" Front Rise; 39.5" (TALL) Inseam with 11.25" Front Rise warranty.

S/S UNIFORM SHIRT

1. Shell: 100% Polyester Ripstop (6.6 oz) with mechanical stretch. Mesh: 92% Nylon, 8% Spandex satin: 100% polyester.
2. Durable water Repellent Coating.
3. Highly breathable performance to release moisture and heat fast.
4. Odor control technology that stops growth of odor causing bacteria.
5. UPF 30.
6. Two (2) hidden napoleon pockets under and Two (2) chest pockets.
7. 32.5" (Center Black Length) size M, REG

ITEM SAMPLES

Bidder(s) wishing to deviate from the specifications for any bid item **must** provide a sample to be approved by the City Project Manager and submit the following:

- Manufacturer's specifications
- Illustrations
- Descriptive literature of the uniforms and specialty items proposed to be furnished to the City of Ocala.

Samples must be sent to the City of Ocala Procurement Office, Attention: Louis Joseph, 110 SE Watula Avenue, 3rd Floor, Ocala, FL 34471, by mail and received no later than 5 business days after the bid submittal deadline.

If samples are not received by the above stated deadline, the bid will be rejected as non-responsive.

NOTE: Under no circumstances will factory second or imperfect apparel be accepted.

CITY LOGO

The awarded Vendor must provide a sample of their design template of the City's seal and logo no later than thirty (30) business days after award, unless said Vendor has a City of Ocala seal and logo design template which has been approved within the last five years. See **Exhibit B – Logo Sample**.

EMBLEM AND PATCHES

Vendor will be responsible to produce all emblems and patches.

ONLINE ORDERING

- Online or phone ordering will be done only by the department authorized personnel.
- The online ordering mechanism must be set up no more than thirty (30) days after award.
- Provide a sample website/sandbox for the City to demo online with your bid submission.

PROJECT SUMMARY

- Vendor must be able to provide in-house fittings and take measurements for officers at Ocala Police Department, located at 402 S. Pine Avenue.
- All items must be new, same brand and same quality. All garments can be labeled with the manufacturer's name, cleaning instructions and composition of the garment.
- Delivery time should be within a seven (7) day period after order is submitted.
- Orders must be separated by employee and labeled with the employee's first initial and last name.

CONTRACT TERM

The initial contract term must be a three (3) year contract with two, 1 year renewal options.

WARRANTY

1. Vendor will provide a twelve (12) month material warranty for pants and shirts.

Quality Assurance

2. The Vendor must guarantee that the apparel provided meets all of the requirements set forth in these specifications and shall provide a one-year warranty against defects in material or workmanship. Under no circumstances will factory seconds or imperfect apparel be accepted. Should it be found that the apparel does not meet the requirements of these specifications, the Vendor will be required to make any corrections at no-charge to the City. The Vendor will be responsible for all transportation costs, re-stocking fees, and any other fees/costs incurred

INSURANCE REQUIREMENTS

1. **Commercial General Liability:** with limits of \$1,000,000 per occurrence/\$2,000,000 aggregate.
2. **Commercial Automotive Liability:** a combined limit of not less than \$1,000,000.
3. **Workers' Compensation and Employer's Liability:** per Florida statutory requirements.

INVOICING

1. All original invoices will be sent to: Lyn Cole, Director of Support Services, Ocala Police Department, 402 S. Pine Avenue, Ocala, FL 34471, email: Lyn Cole lcole@ocalapd.gov, or Sarah Gifford sgifford@ocalapd.gov.
2. Vendor will invoice at least once a month or as draws require.

PRICING AND AWARD

1. Bidder must upload a completed **Exhibit B - Price Proposal** with their response.
2. Bidder must bid on all line items.
3. Prices should include the addition of patches such as shoulder patches, chevrons, hash marks on left sleeve and any additional patch that maybe needed and delivery costs.
4. Award will be made to the lowest bidder, not including optional line items, meeting all requirements outlined herein.